



REGULAR BUSINESS

MEETING OF THE ST. JOHN'S TRANSPORTATION COMMISSION

A meeting of the St. John's Transportation Commission was held on Thursday, December 13, 2018 commencing at 11:50 AM at the Metrobus Transit Centre, 25 Messenger Drive.

Present at the meeting were:

Wally Collins	Chair/Councillor
Shawn Skinner	Vice Chair
Colleen Galgay	Commissioner
Ian Froude	Commissioner/City Councillor
Dave Lane	Commissioner/City Councillor
Kirsten Morry	Commissioner
Paul Walsh	Commissioner
Kevin Breen	City Manager
Judy Powell	General Manager

Absent:	Linda Ryan	Administrative Assistant
	Derek Coffey Deputy	City Manager, Financial Management

I. PROCEDURAL

- The Chair called the meeting to order.
- J. Powell recorded the minutes.

II. AGENDA/MINUTES

- Commissioner Galgay moved that the agenda for this meeting date be approved as circulated; Vice Chair Skinner seconded the motion.
- Commissioner Walsh moved that the minutes of the regular business meeting of the Commission held on November 29, 2018 be approved as distributed; Commissioner Froude seconded the motion.
- It was noted that the regular business agenda for this date is especially brief as Commissioners are asked to join Metrobus managers and L. Ryan immediately following the meeting to serve a hot turkey dinner to all employees in the Transit Operator's lounge.

III. BUSINESS ARISING

- There was no business arising from the November, 2018 meeting.

IV. NEW BUSINESS

1. Financial Statements

- The financial statements for November, 2018 were tabled and discussed.

2. Executive Summary

- The Executive Summary for the month of November, 2018 was tabled and reviewed.
- The average price of diesel fuel was \$1.1683 per litre in November compared to the budgeted price of \$1.04.
- Ridership growth remains strong and was 283,236, up 5.3% from the same month in 2017 (269,013) and was 5.4% ahead of budget. This is the fifth consecutive month of 5+% increase in ridership. We are now 4.1% ahead of last year's ridership through 11 months.
- The Operating Budget for 2019-2021 was finalized during the month.

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V. OTHER (Information/Community)

1. Canadian Urban Transit Association (CUTA) Spring Conference

- Metrobus has agreed to host CUTA's Spring event on May 13-16, 2019 which consists of a two-day workshop, annual general meeting, as well as committee, executive and board meetings.
- The host cost is estimated by CUTA at \$5,000 (as well as staff time to assist with planning and on-site support during the event), an investment that will bring 150-200 transit delegates from across the country to St. John's.
- Metrobus has hosted several larger CUTA Conferences in the past; the most recent was in 2013. Conferences hosted by the St. John's Transportation Commission are always very well received by transit delegates. CUTA has informed that their national conferences held in St. John's are among their top revenue generating events for the Association.

2. Metrobus Employees' Christmas Charity

- Every Christmas, Metrobus chooses a worthy cause in our community to support. This holiday season, we are happy to participate in the Canadian Cancer Society-NL Campaign for Daffodil Place — "Take A One Night Stand Against Cancer".

3. The Caring Spirit Award

- In May, 2018, "The Caring Spirit Award" was established together with long-term employee L. Ryan. The award fosters the spirit of kindness and acts of caring toward others.
- Based on extraordinary testimonials from our customers and the general public, we recognize the following individuals this year who embody this award:

- Chad Birmingham
- Nadine Bonnington
- John Cochrane
- Sherry Evans
- Laurie Follett
- Gerard Fulford
- Wanda Godden
- Dorinne Hamel
- Arnold Hookey
- Ashley Meade
- Yoan Paturel
- Glenn Squires

- In recognition of the admirable acts of kindness by these employees and as the inaugural award recipients, a donation to the Canadian Cancer Society-NL is being made in their honour.
- This award is co-funded by L. Ryan and Metrobus for a total maximum of \$400 annually.
- Monies donated through "The Caring Spirit Award" are being dedicated under the Pink Days In Bloom initiative for breast cancer research and community programs, founded by L. Ryan when she was recovering from cancer treatments.
- To date, over \$158,000 has been raised through Pink Days In Bloom in which Metrobus has participated since its inception.
- This year, monies donated through "The Caring Spirit Award" will be specifically allocated in support of Daffodil Place's "Take A One Night Stand Against Cancer" Campaign.

4. Ugly Sweater – Transit Operators

- As in previous years, throughout the month of December, employees, including Transit Operators, are permitted to wear their favourite ugly Christmas sweater to work.
- Employees are asked to keep in mind, sweaters with inappropriate images or messages are not permitted.
- Past feedback from customers has always been positive in response.

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VI. ADJOURNMENT

- There being no further business to discuss at this time, the meeting adjourned at 12:15 PM.
- The next meeting of the Commission will be held on Thursday, January 24, 2019 at Noon.
- Meetings will resume as per the regular schedule in February, 2019.

Respectfully submitted,

Wally Collins
Chair

Judy Powell
General Manager