



REGULAR BUSINESS

MEETING OF THE ST. JOHN'S TRANSPORTATION COMMISSION

A meeting of the St. John's Transportation Commission was held on Thursday, June 28, 2018 commencing at 12:00 PM at the Metrobus Transit Centre, 25 Messenger Drive.

Present at the meeting were:

Wally Collins	Chair/Councillor
Shawn Skinner	Commissioner
Paul Walsh	Commissioner
Kirsten Morry	Commissioner
Dave Lane	Commissioner/City Councillor (Call-In)
Kevin Breen	City Manager
Judy Powell	General Manager
Linda Ryan	Administrative Assistant

Absent with apologies were:

Colleen Galgay	Commissioner
Ian Froude	Commissioner/City Councillor
Derek Coffey	Deputy City Manager, Financial Management

I. PROCEDURAL

- The Chair called the meeting to order. L. Ryan recorded the minutes of the meeting.

II. AGENDA/MINUTES

- Commissioner Walsh moved that the minutes of the regular business meeting of the Commission held on May 31, 2018 be approved as distributed; K. Breen seconded the motion.
- The Vice Chair moved that the agenda for this meeting date be approved as circulated; Commissioner Walsh seconded the motion.

III. BUSINESS ARISING

1. Transit Priority System—Update

- Delivery of equipment for the new Transit Priority System installation is expected in July.
- Sixteen (16) high-traffic intersections have been identified to start, eleven (11) of which already have been equipped and are applicable to the St. John's Regional Fire Department.
- A new installation target date has been set for early fall.

2. The Link —Update

- Beginning Saturday, June 23rd, Metrobus will offer a new and improved hop-on, hop-off tourist trolley service known as "The Link". Formerly branded as "The Trolley Line", "The Link" will connect downtown, Signal Hill and Quidi Vidi Village with stops at numerous attractions and hotels within the service area.
- The official launch held on June 22nd coincided with the opening of St. John's Day Celebrations. "The Link" service was free during the weekend of celebrations.
- The seasonal service is made possible through a private-public partnership. Additional partners joined the Trolley Committee in 2018 and, as a result, service will be enhanced with greater frequency, longer service hours and new service to Quidi Vidi Village.
- Effective June 27th - September 3rd (Wednesdays through Sundays), "The Link" will operate a one-hour service during mornings and evenings, and a half-hour service at mid-day.
- After September 5th until September 30th, one (1) bus will operate on an hourly service.

2. The Link —Update (Continued)

- The new service will feature two (2) buses subsequent to increased demand for service. In previous years, only one (1) bus was used.
- 2018 "The Link" partners include: Parks Canada, Johnson GEO Centre, Provincial Historic Sites, Quidi Vidi Brewery, Mallard Cottage, Jack Axes, Iceberg Quest Boat Tours, Railway Coastal Museum, Downtown St. John's and City of St. John's.
- Since "The Link" was introduced into service, more businesses have expressed interest in the partnership. While it is too late for the 2018 tourist season, consideration can be given to new partners in 2019.
- More information about the new service can be found at metrobus.com/TheLink.

IV. NEW BUSINESS

1. Financial Statements —May, 2018

- The financial statements for May, 2018 were tabled and discussed.
- The average price of diesel fuel was \$1.1761 per litre in May compared to the budgeted price of \$1.04.
- Ridership of 234,194 was down 2.3% from the same month in 2017 (239,758) and was 2.3% behind budget.
- The City of St. John's internal auditor continued an engagement in May that began in April with respect to cash handling policies and procedures at Metrobus. It is expected to conclude in June with a report including any recommended changes shortly thereafter.

2. Executive Summary—May, 2018

- The Executive Summary for the month of May was tabled and reviewed.
- Respectful Workplace training continued during May. By June 19th, it is expected that all employees will have completed their training.
- Our year-to-date Workplace NL PRIME claims experience as of May, 2018 was \$1,903.19 which is \$33,065.96 below our experience range of \$34,969.15 to \$52,453.73 (which is 4% less than 2017's range).

3. Bell Smart-City Kiosks

- St. John's is the first city in Canada to deploy Bell's new Smart-City Kiosks. Metrobus is partnering with Bell in introducing new digital kiosks that will display "Next Bus" data as part of a Smart City initiative. This will allow customers to know how many minutes away the next bus is from the bus stop and will give transit a greater presence within the city.
- Completion of the first kiosk installation and official launch was held on June 14, 2018.
- The first of five Smart Kiosks was installed on Torbay Road in front of Homeport Hotel in late May and will be introduced at a launch event in early June.
- A second unit will be installed across the street from this location, and additional units will be installed in the centre of the city, downtown, and in the Kelsey Drive area.
- The kiosks are 55-inch tall weather proof tablets that enable Wi-Fi connectivity, maps, phone charging ports and 911 emergency access. The LED kiosks will also have a Braille tool for increased accessibility.
- The new kiosks will offer promotional and ad-generating revenue opportunities for Metrobus.

4. Summer Meeting Schedule

- Due to summer vacation schedules, there is usually no July meeting.
- Members will be contacted to confirm the next meeting date.

St. John's Transportation Commission

June 28, 2018

REGULAR BUSINESS

Page 3



V. OTHER (Information/Community)

- There was no further regular business to discuss at this time.

VI. ADJOURNMENT

- The meeting adjourned at approximately 1:30 PM.

Respectfully submitted,

Wally Collins
Chair

Linda Ryan
Secretary to the Commission