



REGULAR BUSINESS

MEETING OF THE ST. JOHN'S TRANSPORTATION COMMISSION

A meeting of the St. John's Transportation Commission was held on Thursday, October 24, 2018 commencing at 12:00 PM at the Metrobus Transit Centre, 25 Messenger Drive.

Present at the meeting were:

Wally Collins	Chair/Councillor
Shawn Skinner	Vice Chair
Colleen Galgay	Commissioner
Ian Froude	Commissioner/City Councillor
Dave Lane	Commissioner/City Councillor (By Telephone)
Kirsten Morry	Commissioner
Derek Coffey	Deputy City Manager, Financial Management
Judy Powell	General Manager
Paul Walsh	Commissioner

Absent with apologies were:

Kevin Breen	City Manager
Linda Ryan	Administrative Assistant

I. PROCEDURAL

- The Chair called the meeting to order.
- L. Ryan recorded the minutes.

II. AGENDA/MINUTES

- Vice Chair Skinner moved that the agenda for this meeting date be approved as circulated; Commissioner Galgay seconded the motion.
- Commissioner Galgay moved that the minutes of the regular business meeting of the Commission held on September 27, 2018 be approved as distributed; Commissioner Lane seconded the motion.

III. BUSINESS ARISING

- There was no business arising from the September, 2018 business meeting.

IV. NEW BUSINESS

1. Financial Statements

- The financial statements for September, 2018 were tabled and discussed.

2. Executive Summary

- The Executive Summary for the month of September, 2018 was tabled and reviewed.
- Ridership of 247,044 was up 8.3% from the same month in 2017 (228,138) and was 9.4% ahead of budget. This is the second consecutive month of 8+% increase in ridership. We are now 3.1% ahead of last year's ridership through eight (8) months.
- It was further noted that August 1, 2018 was the busiest Regatta Day on record. Metrobus transported 22,135 passengers (not including children under age 5) to and from the regatta grounds in celebration of the 200-year-old sporting event.

3. Metrobus-GoBus Review - Update

- Work began on the Metrobus/GoBus Review in September. Staff worked with Dillon to gather the requested information and scheduled consultation sessions with various stakeholder groups.
- During the period October 9th -12th, representatives from Dillon Consulting were in St. John's. Meetings were held with City Council, the Commission and other stakeholder groups. A public forum was also held at the Avalon Mall.
- Dillon representative Lou Carpentier will return to St. John's for a follow-up meeting with Council and also the Commission on November 29th.

4. Route 14 Sunday Ridership - Update

- Ridership statistics for October, 2018 on the new Sunday route indicate 9.7 rides per hour on Sunday versus 20 on a weekday and 11.6 on Saturday.
- In September, there were 9.1 rides per hour on Sunday versus 23.4 on a weekday and 12.6 on Saturday.
- The Sunday route is relatively a new route. It's ridership will continue to be monitored.

5. Propane Tank Upgrade

- Service NL has advised that specifications have changed regarding the installation of propane tanks.
- Consequently, bollards were installed around the propane tank and line area outside the facility as per a directive from Service NL.
- Replacement of propane lines from the tank to the paint booth, also as per the directive, was started and slated for completion in November, 2018.
- The estimated cost for the replacement as per the new regulations is \$20,000. This is an unbudgeted item.

V. OTHER (Information/Community)

1. Annual Thanksgiving Food Drive

- Donations of non-perishable food items were collected at schools by Metrobus employees and volunteers.
- Items were accepted on any Metrobus route and at Sobeys Supermarkets in St. John's, Mount Pearl and Paradise during this annual event which ran from October 1st through 7th.
- Over 20 tons of food were collected and distributed through the Community Food Sharing Association.

2. Annual Coats for Kids Campaign

- Metrobus again partnered with VOCCM in its Annual Coats for Kids Campaign. Other community partners included Newfoundland Power, Canadian Red Cross, MUN Student Experience Office, Vibrant Communities and Royal Canadian Legion, Branch #1, Blackmarsh Road.
- A designated Metrobus served as a travelling depot, filled with donated coats and other winter items, and visited various community centers. Families could board the bus and choose the items they needed.
- Demand for this service was considerably high this year.

3. Employee Years of Service Awards

- Members were reminded that a special luncheon to recognize long-term employees for their years of service will be held on Tuesday, October 23rd at the Bowring Park Bungalow.
- Eighteen (18) employees will be recognized. Awards will be presented for 10, 15, 20, 25, 30 and 35 years of service.
- All members of the Commission were encouraged to attend.

VI. ADJOURNMENT

- There being no further business to discuss at this time, the meeting adjourned at approximately 2:10 PM.

Respectfully submitted,

Wally Collins
Chair

Linda Ryan
Administrative Assistant