

## **General Manager's Report - Regular**

**November 23<sup>rd</sup>, 2023**

### **1. Financial Statements – Variance Report**

The Finance Committee approved an increase from \$2,000 to \$5,000 in the threshold for the variance reporting in the monthly financial package.

### **2. Tender 2023190- Janitorial Services**

Since the Commission meeting on October 19<sup>th</sup>, the Commission approved, through e-poll, the recommendation to award the contract to the lowest bidder, Philrobben Janitorial Limited, our current supplier.

### **3. Radio System Update**

The radios will be delivered and installed prior to year-end with the switch to the new digital system scheduled for January.

### **4. Market Research Study and Customer Survey**

Two quotes were received from MQO Research and Dillon Consulting for the Market Research Study and Customer Survey. The Marketing Committee approved the awarding of the contract to the lowest bidder, MQO Research. A kickoff meeting was held with them on November 16<sup>th</sup>. The report is expected to be completed by the end of January 2024.