



REGULAR MEETING MINUTES

Meeting of the St. John's Transportation Commission
Thursday, February 23, 2023 12:00 PM
In-Person at 25 Messenger Drive and via Webex

In attendance:

Lynn Zurel	Chairperson
James Greey	Commissioner
Tolulope Akerele	Commissioner
Kevin Breen	City Manager
Derek Coffey	Deputy City Manager, Finance and Administration
Ron Ellsworth	Commissioner/City Councillor
Judy Powell	General Manager
Donna Power	Administrative Assistant

Regrets:

Ian Froude	Vice Chairperson/City Councillor
Maggie Burton	Commissioner/City Councillor

I. PROCEDURAL

The Chair called the meeting to order at 12:04 PM.

II. AGENDA

MOTION: To approve the agenda as presented.

Moved by Commissioner Coffey; seconded by Commissioner Ellsworth. Motion Carried.

III. MINUTES

MOTION: To approve the minutes of the January 26, 2023 regular meeting as presented.

Moved by Commissioner Akerele; seconded by Commissioner Greey. Motion Carried.

IV. BUSINESS ARISING

1. Committees of the Commission

The Finance and Pension Committees will be combined into one committee moving forward.

ACTION: Commissioners who have not yet done so are asked to provide their response to the General Manager by Monday (February 27th).

V. NEW BUSINESS

1. CUTA Spring Conference

The conference takes place May 7 - 9, 2023 in Saskatoon. Early bird registration is open until April 1st.

ACTION: Commissioners who have not yet done so and who are interested in attending should indicate their interest to the General Manager.

2. General Manager's Report

The General Manager's Report was tabled for the Commission's consideration. Discussion:

- Driver shortages at Tok Transit is creating some capacity issues. A feature within the scheduling software may help manage this but customer education is necessary before this feature is enabled. Tok is constantly recruiting new trainees but at present they are in need of several drivers. In the meantime, more trips than usual are being completed by taxis.
- Staff has completed a series of meetings with Transit Operators to research issues related to schedule adherence, such as transit priority, pedestrian recall, and schedule adjustments. Results will be discussed with management this afternoon and any necessary actions that are identified will be brought forward to the Commission.

3. Executive Summary Report

The Executive Summary Report was tabled for the Commission's consideration.

4. Financial Statements for January 2023

The Financial Statements for January were tabled for the Commission's consideration.

Discussion:

- Ridership and revenue from ridership continues to be higher than usual.
- Data listed as key performance indicators reveal impacts of high ridership through increased maintenance costs, changing ridership patterns, fuel

economy, and capacity issues. The Commission agreed that consideration must now be given to increasing capacity.

- The number of GoBus customers who also use Metrobus is higher than ever before. There is opportunity to utilize travel training to further increase this number, which will facilitate more convenience and independence for paratransit riders and help free up space on GoBus. The General Manager noted that resources at present are limited to accomplish this training but other avenues (such as student work terms) will be explored to support this work.

VI. OTHER

The next meeting of the St. John's Transportation Commission will take place on March 30, 2023 at noon.

VII. ADJOURNMENT

Business concluded at approximately 12:35 PM.

MOTION: To adjourn the February 23, 2023 regular business meeting of the St. John's Transportation Commission.

Moved by Commissioner Akerele. Meeting adjourned.