



REGULAR MEETING MINUTES

Meeting of the St. John's Transportation Commission
Thursday, March 30, 2023 12:00 PM
In-Person at 25 Messenger Drive and via Webex

In attendance:

Lynn Zurel	Chairperson
James Greey	Commissioner
Tolulope Akerele	Commissioner
Ron Ellsworth	Commissioner/City Councillor
Ian Froude	Vice Chairperson/City Councillor
Maggie Burton	Commissioner/City Councillor
Judy Powell	General Manager
Donna Power	Administrative Assistant

Regrets:

Kevin Breen	City Manager
Derek Coffey	Deputy City Manager, Finance and Administration

I. PROCEDURAL

The Chair called the meeting to order at 12:05 PM.

II. AGENDA

MOTION: To approve the agenda as presented.

Moved by Commissioner Ellsworth; seconded by Commissioner Akerele. Motion Carried.

III. MINUTES

MOTION: To approve the minutes of the February 23, 2023 regular meeting as presented.

Moved by Commissioner Greey; seconded by Commissioner Ellsworth. Motion Carried.

IV. BUSINESS ARISING

1. Committees of the Commission

The membership list for each committee has been circulated. Chair Zurel expressed thanks to those who offered to serve on the committees.

Finance & Pension Committee: Lynn Zurel, Derek Coffey, Ron Ellsworth, Heather Hopkins, Jason Hussey, Judy Powell

Marketing Committee: Lynn Zurel, Tolulope Akerele, Mark Chancey, Judy Powell

Accessibility Committee: Lynn Zurel, James Greey, Ron Ellsworth, Carolyn Mills, Judy Powell

V. NEW BUSINESS

1. General Manager's Report

The General Manager's Report was tabled for the Commission's consideration.

Discussion:

- Paratransit buses undergoing warranty work are now receiving some priority at the dealership, though supply chain challenges and labour shortages are having an impact.
- Information was received just this morning related to some funding applications but has not yet been reviewed. The General Manager will circulate any updates after the meeting.
- There have been some applications submitted for the vacant Commissioner position. The deadline for submissions is tomorrow. Once all applications are received, the selection committee will meet to review and bring forward a recommendation to the Commission.

2. Executive Summary Report

The Executive Summary Report was tabled for the Commission's consideration.

Discussion:

- Regarding GoBus no-shows, it was noted that Tok Transit does not have an option in place for customers to leave an after-hours telephone message to cancel an early morning trip. This is likely contributing to the number of no-shows. A request will be made to Tok to address this.
- An error was noted in the Finance section of the report, identifying a 4% increase in ridership compared to 2019. This value should be 25%.

3. Financial Statements for January 2023

The Financial Statements for January were tabled for the Commission's consideration.

VI. OTHER

The next meeting of the St. John's Transportation Commission will take place on April 27th, 2023, at noon.

VII. ADJOURNMENT

Business concluded at approximately 12:23 PM.

MOTION: To adjourn the March 30, 2023 regular business meeting of the St. John's Transportation Commission.

Moved by Commissioner Akerele. Meeting adjourned.