



## REGULAR MEETING MINUTES

Meeting of the St. John's Transportation Commission  
Thursday, October 26, 2023 12:00 PM  
In-Person at 25 Messenger Drive and online via WebEx

### In attendance:

Lynn Zurel	Chairperson
James Greey	Commissioner
Tolulope Akerele	Commissioner
Barry Fleming	Commissioner
Ian Froude	Vice Chairperson/City Councillor
Ron Ellsworth	Commissioner/City Councillor
Maggie Burton	Commissioner/City Councillor
Derek Coffey	Deputy City Manager, Finance & Corporate Services
Judy Powell	General Manager
Donna Power	Administrative Assistant

### Regrets:

Kevin Breen	City Manager
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### I. PROCEDURAL

Chair Zurel called the meeting to order at 12:00 PM.

### II. AGENDA

**MOTION:** To approve the agenda as presented.

Moved by Commissioner Ellsworth; seconded by Commissioner Coffey. Motion carried.

### III. MINUTES

**MOTION:** To approve the minutes of the September 28<sup>th</sup>, 2023, regular meeting as presented.

Moved by Commissioner Greey; seconded by Commissioner Fleming. Motion Carried.

### IV. BUSINESS ARISING

Ridership/Overcrowding: The schedule adjustments and other measures that were put in place on October 1<sup>st</sup> have been effective. The buses are still quite crowded, but customers are no longer being left behind.

## **V. NEW BUSINESS**

### **1. General Manager's Report**

No discussion.

### **2. Executive Summary Report**

Mechanic Shortage: Staff are trying to be creative in recruitment efforts, but it has been challenging because the market in general is low. Staff are looking to tap into international markets, investigating options for automotive mechanics to transition into heavy equipment roles, and a trade qualifier program that will allow internal staff who may have practical experience but no schooling to begin apprenticing.

Growth Plan: Development of a growth plan (scheduled for Fall 2023) will be delayed. Information from the upcoming customer survey will be key to establishing anticipated growth rates and other details required for future planning and decision-making. The General Manager will provide further details on known priority areas for service improvement based on recent ridership trends.

### **3. Financial Statements for September 2023**

No discussion.

## **VI. OTHER**

1. The next meeting of the St. John's Transportation Commission will take place on November 30, 2023, at noon.

## **VII. ADJOURNMENT**

Business concluded at approximately 12:25 PM.

**MOTION:** To adjourn the October 26<sup>th</sup>, 2023, regular business meeting of the St. John's Transportation Commission.

Moved by Commissioner Burton. Meeting adjourned.