

MINUTES – DECEMBER 19, 2024

Meeting of the St. John’s Transportation Commission
Thursday, December 19, 2024 11:00 AM
In-Person at 25 Messenger Drive and online via WebEx

REGULAR

In attendance:

Lynn Zurel	Chairperson
Tolulope Akerele	Commissioner
James Greey	Commissioner
Josh Smee	Commissioner
Derrick Hutchens	Commissioner
Ron Ellsworth	Commissioner/City Councillor
Derek Coffey	Deputy City Manager, Finance & Corporate Services
Judy Powell	General Manager
Donna Power	Administrative Assistant

Regrets:

Maggie Burton	Commissioner/City Councillor
Kevin Breen	City Manager

I. PROCEDURAL

The meeting was called to order at approximately 11:05 am.

II. AGENDA

MOTION: To approve the agenda as presented.

Moved by Commissioner Akerele; seconded by Commissioner Greey. Motion carried.

III. MINUTES

MOTION: To approve the minutes of the November 28, 2024, regular meeting as presented.

Moved by Commissioner Smee; seconded by Commissioner Coffey. Motion carried.

IV. BUSINESS ARISING

Regarding the request to reduce the insurance provider’s requirement that Operators have five year’s driving experience, further information has been provided related to

our Transit Operator Training Program and the hope is that the five-year requirement will be reduced to three years.

V. NEW BUSINESS

1. Appointment of New Chair

At the end of December 2024, Chair Zurel's term on the commission will conclude. Commissioner Greey will assume the role of chair on January 1, 2025. The Commission extended their thanks and welcome to Commissioner Greey on his appointment.

The selection committee met in December to review applications for the upcoming public member vacancy. Their recommendation has been forwarded to Council and approved at last week's Committee of the Whole meeting and will be ratified during the first Council meeting in January.

2. Reports

i. General Manager's Report

Building Modifications for Electric Buses: The kick-off meeting was held this week with Stantec, and the hope is to have the RFP for construction ready by mid-late 2025.

ii. Executive Summary Report

Human Resources: The number of employees participating in the vaccination clinic this year was much lower than last year. It was noted that the same trend is being seen elsewhere, but also that people now have easier access to vaccinations through various community and health resources.

Marketing: The commission was pleased to see that a new Route 33 will launch in January.

VI. OTHER

The next meeting of the St. John's Transportation Commission will take place on January 30, 2025, at noon.

VII. ADJOURNMENT

Business concluded at approximately 11:16 AM.

MOTION: To adjourn the December 19, 2024, regular business meeting of the St. John's Transportation Commission.

Moved by Commissioner Hutchens. Meeting adjourned.